



*Respectful, Responsible, Safe & Prepared*

**INSTRUCTIONAL COMMITTEE MEETING MINUTES  
February 19, 2020 – 1:00 p.m.  
Waupaca High School Community Room**

**Welcome and Call to Order:**

The meeting was called to order by Chairperson Dale Feldt at 1:00 p.m.

**Roll Call:**

Present: All members of the Committee were present (Dale Feldt, Betty Manion, and Patrick Phair). Additionally, Board members Sandra Robinson, Mark Polebitski, and Steve Hackett were present.

Excused: Stephen Johnson

**Also Present:**

Ron Saari, Sandy Lucas, Mark Flaten, Laurie Schmidt, Mike Werbowsky, and Melissa Durrant.

**Approval of Agenda:**

A motion was made by Patrick Phair and seconded by Betty Manion to approve the agenda as presented. The motion carried unanimously on a voice vote.

**Gifted and Talented Handbook:**

Mark Flaten presented the Spring 2020 Gifted and Talented Handbook and advised that it is quite different than the 2014 handbook. The purpose is to maximize our GT teachers and other district resources to be sure students are academically challenged and the right supports are in place to be sure students are successful. Two new areas in the handbook relate to students transferring into the School District of Waupaca and the appeals process.

A motion was made by Patrick Phair and seconded by Betty Manion to make a recommendation to the full Board at the next regular Board meeting to approve the Spring 2020 Gifted and Talented Handbook as presented. The motion carried unanimously on a voice vote.

**School Calendars for 2020-2021 and 2021-2022 School Years:**

Mark Flaten presented the proposed 2020-2021 and 2021-2022 school year calendars, as well as the School Calendar Development document which included a variety of information and data that was used in the creation of the school year calendars. He also reported that the proposed calendars correlate with student, staff, and parent surveys.

Since the graduation dates as indicated on the proposed calendars may change, the Committee requested that a note stating that the graduation date is “tentative” and will be finalized at the September Board meeting be added to each of the calendars.

A motion was made by Patrick Phair and seconded by Betty Manion to make a recommendation to the full Board at the next regular Board meeting to approve the 2020-2021 and 2021-2022 School Year Calendars as amended. The motion carried unanimously on a voice vote.

**Adjournment into Closed Session:**

A motion was made by Patrick Phair and seconded by Betty Manion to adjourn into Closed Session pursuant to Wis. Stats. §§ 19.85(1)(f) and (g) and 120.13(1)(c), specifically to review expulsion data and updates. And pursuant to Wis. Stats. § 19.85(1)(c), to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and Wis. Stats. § 19.85(1)(f), to consider financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons . . . which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. Specifically, to discuss a personnel issue.

The motion carried unanimously on a roll call vote at 1:44 p.m.

**Adjournment:**

A motion was made by Patrick Phair and seconded by Betty Manion to adjourn the meeting at 2:50 p.m. The motion carried unanimously on a voice vote.